

**BOARD OF GOVERNORS OF THE CITY OF LONDON FREEMEN'S SCHOOL**  
**Monday, 18 January 2016**

Minutes of the meeting of the Board of Governors of the City of London Freeman's School held at Committee Rooms, West Wing, Guildhall on Monday, 18 January 2016 at 11.30 am

**Present**

**Members:**

Stuart Fraser (Chairman)	Vivienne Littlechild
Deputy Roger Chadwick (Deputy Chairman)	Sir Clive Martin
Deputy John Bennett	Andrew McMillan
Nicholas Goddard	Graham Packham
Alderman Timothy Hailes	Councillor Chris Townsend
Ann Holmes	Philip Woodhouse
Michael Hudson	Gillian Yarrow

**Officers:**

Natasha Dogra	- Town Clerk's Department
Roland Martin	- Headmaster of the City of London Freeman's School
Matt Robinson	- Head of Junior School, City of London Freeman's School
Sue Williams	- Bursar, City of London Freeman's School
Mark Lowman	- City Surveyor's Office
Steve Telling	- Chamberlain's Department

**1. APOLOGIES**

Apologies had been received from Michael Bramwell, Hugh Morris and Elizabeth Rogula.

**2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

Councillor Chris Townsend declared a non-pecuniary interest stating that he was currently appointed and serving as an elected representative of Mole Valley District Council.

**3. MINUTES**

The public minutes and summary of the last meeting were approved as a correct record.

**4. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

**5. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There was no urgent business.

6. **EXCLUSION OF THE PUBLIC**

**RESOLVED** – That, under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Section 12A of the Local Government Act.

7. **NON-PUBLIC MINUTES**

The non-public minutes of the meeting were considered and approved as a correct record

8. **REPAIRS MAINTENANCE AND IMPROVEMENTS FUND**

The Committee received a report regarding the projection of the cost of works to be met from the Repairs, Maintenance and Improvements Fund.

9. **PROPOSED 2016/17 REVENUE BUDGET**

The Committee received the proposed 2016/17 revenue budget report.

10. **REVIEW OF BURSARY GUIDELINES**

The Committee reviewed the current Bursary Guidelines.

11. **BURSAR'S REPORT**

The Board received a report of the Bursar regarding various issues including the Master-plan, arrears of fees, HR matters, development, catering and marketing events.

12. **HEADMASTER'S REPORT**

The Board received a report of the Headmaster of the City of London Freemen's School relative to various School matters including the School Roll, Public Examination results, inspection response, safeguarding policy and staffing Matters.

13. **HEAD OF JUNIOR SCHOOL REPORT**

The Board received a report of the Head of the Junior School providing Governors with an overview of events in the Junior School since the last Board meeting.

14. **GATEWAY 4C ISSUES REPORT CITY OF LONDON FREEMEN'S SCHOOL MASTER PLAN DELIVERY SWIMMING POOL REPLACEMENT**

The Board received the issues report regarding the delivery of the swimming pool replacement.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREES SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no urgent business.

**The meeting ended at 12.35 pm**

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Chairman

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